**McKee Risk Management** has been committed to delivering specialized underwriting, claims and risk control to select groups of insureds through our established agents since 1999. As a Commercial Insurance Program Administrator we recognize the importance of strong and deep relationships with both the carriers with whom we are aligned, our agents, brokers and one another. Our relationship-driven model provides a stable base for our business platform and enhances our ability to quickly and efficiently meet and exceed the expectations of carriers, agents, and insureds.  It is the contribution that our staff makes that allow us to provide the finest-quality services to our agents and insureds.

Hiring exceptional staff is the key to meeting and exceeding our business goals.  Hiring the right staff also allows McKee to continue to offer our exceptional work environment, excellent employee benefits, rewarding carrier paths and a healthy and fulfilling work-life balance.  We strive to provide every employee with the opportunity to grow physically, mentally and financially while working for McKee.

**position summary: Senior Claim Specialist-Construction Specialist – NyC Area**

We currently have an opportunity for a **Senior Claim Account Representative** to join the Claim Department. The candidate will be required to oversee the handling of high exposure claims within our Construction Program. Candidate will assist in the profitable growth of our construction underwriting program, while providing oversight and management of the general liability and commercial automobile claims arising out of that Program.

**Responsibilities:**

* Monitors highly complex litigated and non-litigated claims and provides technical assistance and consultation to the claims handler
  + Takes the lead initiating various methods of dispute resolution and settlement for assigned program(s)
* Accountable for managing settlement conferences and mediations on behalf of the carrier.
* Provides reserve analysis to ensure timely and accurate case reserving
  + Monitors open claims on assigned Programs to ensure reserve adequacy.
  + Addresses under–reserved files with the adjuster and supervisor and documents the results.
* Sets up individual case reviews with the carrier, TPA and defense counsel.
* Takes the lead in setting up periodic claim reviews with large accounts.
* Maintains a professional client relationship with agents and insureds.
* Responsible for periodic audits of TPAs in order to ensure that claim best practices are being followed.
* Notifies management, actuarial, underwriting and risk control of any large losses and provides periodic updates on these large claims
* Plays significant role in the Stewardship Process lead by underwriting to support business goals.
  + Maintains and leverages strong relationships with clients.
  + Listens to, identifies and understands their needs and recommends services to meet their needs.
* Provides periodic claim reviews for large accounts.
  + Facilitates meetings with client personnel, including client leadership, to implement services while establishing relationships, in order to attract and retain profitable business.
  + Ensures implementation of services delivered on time, meeting client requirements in terms of schedule, and opportunity; and budget when required.
* Participates in the collaboration of prospective new accounts.
* Resolves problems encountered during daily operations and determines appropriate solutions.
* Provides regular communication to our company staff of relevant business issues and their potential impact to our organization.
* Assures that effective internal controls are developed and maintained to ensure the integrity of the organization.
* Collaborates with various departments within the company, including risk control, actuarial, accounting, marketing, and product development to support business goals.
* Visits agents, brokers and producers in conjunction with underwriting in order to retain existing accounts build and maintain business relationships and develop new opportunities in support of unit objectives.
* Works closely with IT to ensure that technology is being utilized to its fullest possible extent to assist the claims department in managing the business
* Provides technical advice to lower level positions and other functional areas.
* Leads the work of others (mentors, prioritizes, delegates and reviews assignments)
* Performs other duties as assigned.

**Requirements:**

* Construction knowledge: Working knowledge of critical construction risk management principles and methods including:
  + a high and extensive level of technical knowledge of New York Labor Laws
  + a high and extensive level of technical knowledge of automobile and general liability claims. Knowledge of workers’ compensation claims handling is a plus.
  + Contracts, subcontractor prequalification and management, and contractual risk transfer techniques and methods.
* Position requires frequent travel, including overnight travel to agents and brokers throughout the U.S., approximently 30% of time.
* Excellent interpersonal skills and client services skills
* Strong negotiation skills.
* Strong presentation skills.
* Ability to develop effective working relationships with staff and industry colleagues.
* A proven collaborator capable of partnering both internally and with underwriting and risk control as well as externally with producers and carriers.

**Education Requirement:**

Bachelor’s Degree or equivalent experience (Field of Study: Liberal Arts, Business, Risk Management or a related discipline)

**Experience:**

10 or more years of related experience.