**Job Description**

**Job Title:** Risk Control Trainee

**Essential Job Functions and Responsibilities**

* Develops the knowledge and skills needed to conduct risk control surveys / physical inspections of commercial accounts and effectively communicate findings in reports to underwriting. Training is directed at enabling the trainee to:
* Provide underwriters with an accurate description of the physical and operational details of an insured.
* Identify hazards and potential loss exposures and make recommendations to eliminate or reduce the potential loss.
* Consult with underwriters and other staff regarding account / line-of-business acceptability, exposures and controls pertinent to the various lines of business.
* Assist underwriters and other staff relative to account operations, exposures, construction and protection.
* Conduct accident investigation and loss analysis to identify causes.
* Employ effective sales and communication skills to achieve compliance with recommendations and provide safety and / or supervisory training to insureds.
* Conduct joint marketing presentations, in conjunction with Underwriting, Claims and Marketing, to accounts and agents.
* Successfully completes all coursework / education as assigned.
* Develops a working knowledge of company / department and carrier processes and procedures.
* Develops knowledge and understanding of relevant Federal, State and other pertinent codes and regulations applicable to Property, Liability and Casualty lines of coverage.
* Performs other duties as assigned.

**Education:** Bachelor’s Degree

**Field of Study**: Safety, Engineering, or a related discipline.

**Experience:** Typically part of a formal training program. No prior experience required. Beginning coursework for certification in area of chosen expertise; appropriate certifications could include Certified Safety professional (CSP), Associate Risk Management (ARM), Certified Safety and Health Management (CSHMS), or Occupational Health and Safety Technician (OHST).